

**STRATEGY AND POLICY COMMITTEE**  
**1 JULY 1999**

Present: Councillors Bettison (Chairman), Adams, Mrs Ballin, Beadsley, Birch, Fawcett, Flood, Good, Mills, North, Mrs Shillcock, Mrs Keene and Wade.

Apologies for absence were received from:

Councillors Barnard, Bayle, McCormack, Sargeant and Wheaton

**151. Substitute Members**

The Committee noted the attendance of the following substitute members appointed under Standing Order No 38:

Councillor Adams for Councillor Bayle  
Councillor Beadsley for Councillor Wheaton  
Councillor Fawcett for Councillor McCormack  
Councillor Flood for Councillor Sargeant

**152. Exclusion of Public and Press**

**RESOLVED** that pursuant to Section 100A of the Local Government Act 1972, members of the public and press be excluded from the meeting for the consideration of the following item, which involves the likely disclosure of exempt information under the following categories of Schedule 12A of that Act:

- (7) Financial affairs of a third party
- (8) Expenditure proposed to be incurred under a contract
- (9) Terms proposed for a contract

**(Item 1)**

**153. Grounds Maintenance Contract – Appraisal of Bids (Item 1)**

The Director of Public and Environmental Services introduced a report containing exempt information which had been considered by the Grounds Maintenance Tender Assessment Sub Committee on 30 June 1999. Following a detailed short listing procedure, which had included interviews by officers and members of the Tender Assessment Sub Committee, 6 contractors had been invited to tender for the contract. The report detailed the appraisal process that had subsequently been undertaken in respect of the 4 tenders which had been received. This had included a full analysis of the bids, including the respective values of programmed work, additional work, materials and discounts offered. The criteria against which the bids had been analysed were reproduced in the report.

Following a number of detailed questions the Committee was satisfied with the rigour and even-handedness of the appraisal process which had been undertaken and unanimously adopted the recommendations of the Sub Committee.

**RESOLVED**

- (i) that the Grounds Maintenance contract for the period 1 October 1999 to 30 September 2004 be awarded to tenderer 1; and
- (ii) that the Director of Public and Environmental Services be authorised to finalise operational details with the successful tenderer to ensure the effective transfer from the existing contract to the new contract by 1 October 1999.

The meeting commenced at 7pm  
and concluded at 7.25pm

**CHAIRMAN**